



# BOOKING FORM

I / We wish to book ...

No of Places	Name of The Tour	Departure date	Return Date

Title	Given Names (as passport)	Surname (as passport)	Date of birth	Nationality (as passport)	Passport No	Expiry Date
			DD / MM / YY			DD / MM / YY
			DD / MM / YY			DD / MM / YY
			DD / MM / YY			DD / MM / YY
			DD / MM / YY			DD / MM / YY

## Contact Details

Name:		Email:	
Address:			
Tel (home):		Tel (work):	
		Mobile:	
<b>Contact in case of emergency</b>			
Name:		Relation to you:	
		Email:	
Address:			
Tel (home):		Tel (work):	
		Mobile:	

## Rooming arrangement *(Please tick one of the following, if applicable.)*

<input type="checkbox"/> We prefer a twin-bedded room	<input type="checkbox"/> We prefer a double-bedded room where available
<input type="checkbox"/> I require sole occupancy of a room	<input type="checkbox"/> I am willing to share a twin-bedded room *

\* If no room-mate can be found by the start of the holiday a single room supplement will still have to be charged.

## Special requests *(Diet, Food Allergies, etc.)*

--



# PAYMENT FORM

All payments for your tour can be paid either by bank transfer using the accounts listed below or by credit card.

\*Prices are quoted in euros. All charges, commissions and other costs are your responsibility.

\*If you wish to pay in GBP or USD then please contact us for the current price and account details.

\*Credit card payments will be charged in Turkish Lira based on the daily exchange rate of the Deniz Bank.

Account Name: Four Friends Turizm G. B. San. ve Tic. Ltd. Şti.

Bank Name: Denizbank

EURO Account No: 2980-7301349-352

GBP Account No: 2980-7301349-354

Branch Name: Kemer

IBAN: TR09 0013 4000 0073 0134 9000 03

IBAN: TR52 0013 4000 0073 0134 9000 05

Swift BIC: DENITRISXXX

DOLLAR Account No: 2980-7301349-353

IBAN: TR79 0013 4000 0073 0134 9000 04

## One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize Vira Natura Tours to make a one time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

(Please note that a 3% bank commission charge is levied on all credit card payments)

### Please complete the information below:

I .....authorize Vira Natura Tours to charge my credit  
(full name)

card account indicated below for .....on or after.....  
(amount) (date)

This payment is for..... (deposit / balance / total)  
(name of the tour)

Type of Credit Card:	<input type="checkbox"/>	Visa	<input type="checkbox"/>	MasterCard	<input type="checkbox"/>	American Express
Cardholder Name:			Account Number:			
Expiration Date:			CV2 (3 digit number on back of Visa/MC):			

### RECEIPT

I would like a receipt faxed or emailed.

Fax #:

Email:

Please email payment to info@viranatura.com or fax to 00 90 242 816 11 49

SIGNATURE

DATE

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.



# TERMS & CONDITIONS

## TERMS USED

The "company", "we", "us" and "our" is Vira Natura Tours which is incorporated in Turkey with limited liability. Tursab Registration number 7938.

The "client", "you" and "your" is all persons named on the booking (including anyone who is added or substituted at a later date) or any of them, as the context requires.

The lead name is the person who makes the booking on behalf of everyone travelling on the booking. The lead name must be 21 years or older at the time of booking.

\*Force majeure; examples include but are not limited to war, threat of war, riot, civil strife, industrial dispute, terrorism, nuclear disaster, natural disasters, fire and extreme weather conditions.

## THE CONTRACT

Upon booking you are entering into a contract with Vira Natura Tours. This agreement is to be interpreted and enforced only in accordance with Turkish law.

## BOOKING

The following applies only to multi-day tours arranged in advance see below the terms for day tours.

A provisional booking may be made by telephone, fax or email, but will only be confirmed after a completed and signed booking form is received (by fax or scan) together with the required deposit of 15% of the cost of the tour either as bank transfer or credit card payment. If for some reason we are unable to confirm your booking we will refund or transfer this deposit whichever you prefer. We advise you to contact us by email or phone prior to booking to confirm availability before sending any money. If however, you are booking within 90 days of the tour then full payment is required at the time of booking.

Once we confirm your booking and send an invoice a contract exists between you and Vira Natura Tours.

## PAYMENT

All deposits are non-refundable but are transferable. The balance is due 90 days prior to departure. If the balance remains unpaid after this date we reserve the right to cancel your booking and retain the deposit. Should you be forced to cancel you must do so in writing by fax, scan or email. The following cancellation charges will be levied based on the day the notification is received by us;

90+ days before departure	deposit only
60-90 days before departure	50% of the total booking price
22-59 days before departure	75% of the total booking price
0-21 days before departure	100% of the total booking price

## BOOKING AND PAYMENT FOR DAY TOURS

Upon booking you are entering into a contract with Vira Natura Tours a specialist travel company.

## PASSPORTS AND VISAS

You are responsible for having a current passport with 6 months still to run and sufficient pages to receive any entrance/exit stamps and/or visas. This also applies to any compulsory vaccination certificates. You are responsible for these costs.

## INSURANCE

You must have travel insurance before beginning the tour and it is your responsibility to purchase suitable cover. This must cover you fully against the cost of cancellation by you and in the unfortunate event you require medical care and repatriation or air evacuation from mountains. You should know that passenger liability insurance covering the vehicles we use (especially in third world destinations) may not be adequate so please ensure that cover is sufficient. Bring the policy with you on the tour. We do not check policies.

## CHANGES TO THE TOUR BY US

Sometimes it may become necessary to make changes to the tour and whilst we try our best to provide the tour as confirmed by us we reserve the right to alter or cancel any tour, flight schedule, accommodation or other arrangement. In the event of small changes such as switching to different but equivalent accommodation we are not obliged to inform you, but will try to do so anyway. However, if the change is a major one such as airline rescheduling by many hours, downgrading of accommodation or departure/arrival points we will notify you as soon as possible and you have the choice of accepting the change, transferring to another tour or cancelling your tour and receiving a full refund. If we do not receive a reply to any such contacts we will assume you agree to the change.

We accept no responsibility for additional expenses due to delays or changes by the air, sea or coach services, nor weather, instances of force majeure\*, quarantine and other causes beyond our control. We reserve the right to change airlines or aircraft at any time. Flight details for reasons beyond our control may change at any time.

Travel in foreign countries carries with it uncertainties and we must be flexible since

circumstances may change and need immediate action by the tour leaders. It is in your interests that we reserve the right to alter the itineraries at any time to accommodate this and we will not be held liable for any loss whatsoever caused by changes or delays. The tour leader's decision at all times in final.

## CHANGES TO THE TOUR BY YOU

You must notify us in writing of any changes you wish to make after your booking form and deposit have been received by us.

Most importantly a change of tour within 90 days of departure will be treated as a cancellation and the charges outlined above will apply. Any other changes will incur a 30 euro administration fee per booking form together with any costs incurred or imposed by any of our service suppliers such as airlines, hotels or transport companies. We will try our best to help with any change but cannot guarantee we will be able to meet your requests. Such alterations can only begin upon receipt of the fee.

## PRICING

The price of the tour will not change within 30 days of departure. However, prior to that period we reserve the right to impose a surcharge in the event of government action or currency exchange fluctuations although we will absorb a sum equal to 3% of the tour cost. You will be charged any amount in excess of 3%, but if the surcharge is over 10% of the total tour cost then you have the right to cancel the booking. Any such requests must be received within 10 days of receipt of the surcharge invoice.

## TOUR CANCELLATION

We reserve the right to cancel any tour because of insufficient numbers. In this unfortunate instance you will be offered an alternative tour and if this alternative costs less then we will also refund you the difference. Or if you prefer we will refund you in full. In the event of cancellation through force majeure\* we will also issue a full refund.

## OUR LIABILITIES TO YOU

All bookings are accepted on the understanding that you come on the holiday at your own risk. We take all reasonable steps to ensure that the tour you book with us is supplied to an acceptable standard. However, we cannot accept liability for physical injury, loss, damage or expense resulting from your own actions or omissions of those involved in your holiday over which we have no direct control such as but not exclusively airlines, transport companies and hotel employees. Of course we accept no responsibility for any scenario of force majeure\* and shall not be liable for any consequential loss or damage, detention, delay or overcharge however caused.

## HEALTH

We will send you details of any required vaccinations necessary for the tour.

Please ask about the activity level for the tour before booking. We accept your booking on the understanding that you are normally in good health and that you are fully capable of the physical demands of the tour. For more active trips we reserve the right to request a doctor's certificate stating that it is safe for you to participate.

It is in your best interests to declare all significant medical conditions to us and the leader(s) in particular in case of any emergency.

## CLIENT BEHAVIOUR

We reserve the right to decline to accept any client unable or unwilling to behave in a manner that is conducive to the satisfactory operation of the tour and the enjoyment of the other members of the group, or whose conduct may affect the reputation of Vira Natura Tours with our service suppliers. We shall be under no liability for any costs incurred by such a client as a result of any action we deem necessary to curtail their behaviour. It is the responsibility of all clients to abide by the tour leader's instructions and to behave in an appropriate manner. We shall not be liable to any costs or the resulting circumstance of any client who contravenes the national laws of the country they are visiting.

The collecting of many plants and animals in many countries (including Turkey) is illegal and potentially involves the whole group with any resulting legal action by whatever government and we reserve the right to take appropriate action in any such instance.

## COMPLAINTS

It is important to inform the tour leader of any aspect of the holiday you are unhappy with immediately, most situations can be easily remedied. If you do not tell us at the time then not only have we missed the chance to investigate and put things right for you there and then and this may also affect your rights under this contract. If you are still unhappy then please write to us within 14 days of the end of the tour.

Vira Natura Tours is a trade name of Four Friends Tourism Gıda & Bilisim Sanayi & Ticaret Limited.



Vira Natura Tours  
TURSAB Authorisation No: 7938  
KEMER V.D. 388 0697989  
Beykent Evleri, No:162, Beycik,  
Kemer, Antalya  
00 90 242 816 11 49

### One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize Vira Natura Tours to make a one time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

(Please note that a 3% commission charge is levied on all credit card payments)

Please complete the information below:

I .....authorize Vira Natura Tours to charge my credit  
(full name)

card account indicated below for .....(Euros) on or after .....  
(amount) (date)

This payment is for .....(deposit / balance / total)  
(name of the tour)

Type of Credit Card: .....Visa .....Master Card .....American Express

Cardholder Name:

Account Number:

Expiration Date:

CV2 (3 digit number on back of Visa/MC):

### RECEIPT

I would like a receipt faxed/mailed or email to my attention

Fax #:

Email:

Address:

Please email payment to *info@viranatura.com* or fax to 00 90 242 816 11 49

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.